

Assisted Living Residence Checklist

Shared Living Space Observations

- Yes No Residence is clean and odor-free
- Yes No You are greeted and feel welcome
- Yes No Staff members are kind and caring to residents
- Yes No The layout and floor plan make rooms and community space easy to find
 - Yes No Public restrooms have grab bars
- Yes No Handrails are available throughout hallways
- **Yes No** Residents appear engaged and happy
- Yes No Visitors are introduced to staff and residents
- Yes No Meals are nutritious and appealing
- Yes No Elevators are available for multiple levels
- Yes No Lighting is good at all times of day
- Yes No Temperature comfortable
- Yes No Sprinklers and smoke detectors are present
- Yes No Exits are clearly marked
- Yes No A security system is present

Apartment Living Space Observations

- **Yes No** Size and layout are adequate for your needs
 - Yes No Doorways and thresholds accommodate walkers, wheelchairs, and safe ambulation
 - Yes No Residents appear engaged and happy
 - Yes No Visitors are introduced to staff and residents
- Yes No Meals are nutritious and appealing
- Yes No Lighting is good

Yes

No Resident has individual control of the thermostat



Medical and Medication Policies

Yes	No	Is self-administration of medications allowed?
Yes	No No	Can staff communicate policies about medications including storage, administration, and record keeping?
Yes	No No	Can residents with dementia receive the oversight they may need?
Yes	No No	Is there a physician who visits the facility regularly?
Yes	No No	What medical services are available?
Yes	No No	What is the policy about handling a medical emergency?
Yes	No	Who coordinates outside care provider visits?

General Policy Questions

Yes	No No	Is an individual plan of care maintained on each resident?
Yes	No	Are the residents and families included in the preparation of the plan of care?
Yes	No No	Is staff available to assist residents in handling their finances?
Yes	No No	Are residents required to carry renter's insurance?
Yes	No No	Is there an appeals process for dissatisfied residents?

Questions to ask when you call or visit:

- 1. What types of apartments are available?
- 2. What is the monthly cost per apartment type?



- 3. If there is a wait list, how many are on it and what is the policy?
- 4. How many of the apartment types you are looking for are there?
- **5.** Tell me about some of the current residents.
- **6.** What is your staff-to-resident ratio?
- 7. Can staff administer medications?
- 8. Do you have any outdoor space?
- 9. Do you have a nurse on staff?
- **10.** What kind of experience does your staff possess?

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11. Do you have any experience with (issues or diagnosis of your care recipient)?

12. Do you do an initial assessment prior to admission?

13. What is your discharge policy?

14. What additional services are available if the needs of a resident change?

15. What Are your billing and payment policies?

16. Are all services included in the monthly fee? If not, what and how much are additional services?

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